



Exceeding Industry Expectations

City of San Pablo



On-Call Maintenance and Trade Services
RFQ Date: April 17, 2023, 4:00 PM



Exceeding Industry Expectations

April 17, 2023

City of San Pablo
Public Works Department
1000 Gateway Ave.
San Pablo, CA 94806

Attn: Allan Panganiban, Public Works Director

RE: Request for Qualification – On-Call Maintenance and Trade Services

Bid Date: Thursday, April 17th; 4:00 PM

Mr. Panganiban:

We are pleased to provide this Proposal for On-Call Maintenance and Trade Services for Electrical work in the City of San Pablo.

DC Electric Group, Inc. (“DC Electric”) is a Bay Area-based California corporation with offices in Marin and Contra Costa Counties, specializing in municipal electrical and lighting contracting with a core focus on building and facility electrical, traffic signal and street light maintenance and repairs. We are licensed and bonded in the State of California (DIR# 1000003395 & CA License #949934), and hold ***Class A (General Engineering), C-10 (Electrical), C-31 (Traffic Control), C-61/D-31 (Pole Installation & Maintenance) contractor’s licenses***. Our highly experienced office and field staff are locally recognized as experts in the municipal electrical industry. With our many years of local municipal experience, our dedication to customer satisfaction, and our firsthand knowledge of the building and facility electrical infrastructure as well as the traffic signals and streetlighting within the City of San Pablo, we are confident we can provide exemplary service and quality craftsmanship at a reasonable cost to the City.

Please contact John Abraham with questions:

Contact:	John Abraham, Regional Manager
Physical Address:	112 Center Avenue, Pacheco, CA 94553
Mailing Address:	P.O. Box 7525, Cotati, CA 94931
Office Phone:	(925) 293-9455
Office Fax:	(925) 293-9454
Email Address:	jabraham@dcelectricgroup.com

DC Electric has reviewed the requirements of the Maintenance and Trade Services Agreement, the RFQ documents, and conducted the necessary due diligence required to submit this proposal. The contents of this response to the City’s Request for Proposal are valid, and good for 90 days. Thank you for considering DC Electric as the best partner for On-Call Street Light and Other Electrical Repair Services.

Respectfully,

A handwritten signature in blue ink, appearing to read 'John Abraham', with a long horizontal flourish extending to the right.

John Abraham- Regional Manager

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2. Statement of Qualifications

DC Electric Group, Inc. has been providing electrical maintenance and repairs services to municipalities throughout the Bay Area for over 12 years.

DC Electric currently performs on-call electrical services for buildings, facilities, streetlights, traffic signals and other infrastructure, similar to those being requested, for over 30 agencies throughout the Bay Area, with responsibility for the ongoing maintenance of approximately **five hundred fifty (550) signalized intersections and over twenty two thousand (22,000) streetlights**. The most important criteria that sets DC Electric's experience apart is our focus on maintenance, operations and repair work. Our traffic signal, streetlight, and municipal electrical infrastructure maintenance services are not simply a division of a larger construction or manufacturing operation. We are currently contracted with the following Cities/Agencies for maintenance services similar to those being requested by the City of San Pablo.

· City of Antioch	· City of Walnut Creek	· City of Oakley
· City of Emeryville	· City of Orinda	· County of Contra Costa
· City of San Pablo	· City of Cloverdale	· Town of Ross
· City of Berkeley	· Golden Gate National Rec. Area	· City of San Ramon
· Town of Corte Madera	· County of Sonoma	· City of Mill Valley
· Town of San Anselmo	· Town of Windsor	· City of Larkspur
· Town of Fairfax	· City of Rohnert Park	· City of San Rafael
· City of Novato	· City of Sebastopol	· City of Benicia
· City of Cotati	· City of Ukiah	· City of Concord
· City of Healdsburg	· City of Lafayette	· City of Petaluma
· County of Mendocino	· County of Marin	· City of Sausalito
· City of Livermore	· City of Orinda	· City of American Canyon

DC Electric is an expert in commercial and industrial electrical services. We employ licensed union electricians with experience in ground up building construction and maintenance. Our electricians are trained in solar systems, generators, pumps, motors & motor controls, building lighting systems and battery backup systems. Our staff is certified for Charge Point EV charger installations and have experience with many other EV charging systems. We currently maintain all types of street lighting systems including both low and high voltage HPS, LPS, induction, and LED fixtures and have installed tens of thousands of LED retrofits for both Cobra head and decorative streetlights. We are specialists in testing, repairing and replacing streetlight poles including wood, steel, concrete pole types that are either direct burial or with foundations. We are also experts in streetlight electrical distribution system wiring including overhead and underground fed systems.

In addition to our expertise with streetlights, DC Electric provides a wide variety of traffic signal, streetlight, and related electrical services to municipal agencies in the following areas:

Electrical Services

- Building lighting installation, maintenance, and retrofits.
- Switch Gear and Sub Panel installations, modifications, and maintenance
- Installation and repair of electrical circuits, equipment, and devices.
- Installation and repair of EV charging stations
- Repair of Solar Systems
- Repair of Battery Back Up systems
- Certified Fiber Optic splicing
- Data (Cat.6) wiring installation and termination.

Transportation

- Complete traffic signal installations, modifications, repairs & maintenance
- Video system installation and repair – CCTV & video detection
- Emergency Vehicle Pre-emption
- Battery Back-up Systems (BBS)
- Radar Speed Feedback Signs
- Audible Pedestrian Signals (APS)
- Integrated Corridor Mobility Equipment
- Microwave Vehicle Detection Station
- ADA pedestrian upgrades
- Underground utility installation & repair
- Utility locating and marking
- Lighted x-walk installation and repair
- After hours and emergency response
- Live Electronic Records Management System

Street Lighting & General Electrical Services

- Street lighting – Installations, repair & maintenance – Parallel and series systems
- Park lighting and ball field lighting.
- Building electrical – (interior and exterior) Installations, repair & maintenance
- Parking lot lighting
- Holiday and decorative lighting & banner installations
- Fountain, pool & spa electrical
- Electrical control work – energy management systems, time clock & photo control
- After hours and emergency response

Lighting & Energy Efficiency Services

- Audits
- Upgrades – LED & Induction Lighting
- Smart parking meters
- Energy management system installation & repair

Heavy Electrical Services

- Generator installation, maintenance, and repairs
- Storm water pump and sanitary lift station maintenance, and repairs

Client References

1. City of Antioch
Bryan Pitts
925-525-1733
bpitts@antiochca.gov
On Call contract since 2021
2. City of Oakley
Billilee Saengchalern
925-625-7154
Saengchalern@ci.oakley.ca.us
On Call contract since 2020
3. City of Walnut Creek
Karlson Larson
925-943-5899
klarson@walnut-creek.org
On Call contract since 2019

Work performed under these existing On-Call contracts

DC Electric Group is designed to service our customers on an as needed basis, in a timely manner. Our service call design fits with the need of Facilities Maintenance, and Repair work. Our staff has decades of experience performing Facilities Maintenance and understands the importance of working with staff and the public in a professional manner. Our work includes supporting other trades and professionals in the endeavor to maintain, and improve the facilities we work in. Some examples of the work we provide to our current municipal customers are as follows:

- Installation and repair of indoor and outdoor lighting systems and controls.
- Installation and repair of electrical circuits, and receptacles.
- Installation and repair of electrical circuits for HVAC systems.
- Maintenance and installation of electrical service and distribution equipment.
- Installation and repair of Life Safety devices.
- Wiring and termination of Data devices.
- Installation and repair of motors, and pump stations controls.
- Installation and repair of EV chargers.
- Maintenance and repair to solar systems.
- Generator installation and maintenance

3. Scheduling Approach

DC Electric's on call and emergency response services are available 24 hours a day and 365 days per year. In addition to our emergency dispatch toll free number, the City will be provided alternative contact information to reach DC Electric staff in case of emergency.

As we realize that time is of the essence when issues of public safety arise, emergency response time is critical to success. Faster is better without exception. Our emergency response time is typically 1 hour. This is typical for many of the agencies for which we provide emergency on-call services, and DC Electric's dispatch protocols successfully meet this requirement daily. When City personnel place a call to our toll free, emergency dispatch line, a live dispatcher will always answer the phone. Our dispatch protocol allows dispatchers to contact the local DC Electric on-call service technician who will be dispatched and arrive within the specified time in an aerial lift "bucket truck" or service truck with the necessary inventory of required material, investigate, diagnose and repair malfunctions while onsite. Dispatchers have a contact phone tree of multiple backup technicians should the need arise. Once the technician arrives, an open line of communication will be established between the responding technician and appropriate City/Emergency personnel. If repairs are unable to be made immediately, a follow up visit will be made with additional material, manpower and/or equipment necessary to make the final repairs. If additional material, manpower and/or equipment are required to make final repairs, our technician will notify the emergency/safety personnel, Public Works Department and internal project management team, and make accommodations for final repair. A DC Electric technician will **never** leave the site of an emergency until adequate temporary or permanent repairs have been made and the site condition is made safe.

Through the decades of experience that DC Electric's staff has in municipal electrical maintenance, we have determined the absolute best *system to use to assign, track, and evaluate work performed is an online work database system*. DC Electric has developed a custom designed Maintenance Database. Our database is a live web-based inventory and work order management system which can be customized and made accessible to designated City staff if requested. Our database system capabilities include electronic portal for online service request reporting, contract management, infrastructure management, maintenance scheduling, service request initiation and tracking, material tracking, historical data collection, and up-to-date reporting for agency informational requirements and billing purposes. All information related to service requests will be entered into the system, including type of service, means of call origination, time/date stamp for call origination, field staff arrival time, reporting of site/safety conditions, irregularities, photos (if necessary), investigational information, diagnoses, means of service, tasks performed, material used or installed, work completed, and departure time.

Each of our field staff are required to carry an internet enabled device for dispatch and completion of service requests. Pertinent information collected in the database is available to the technician while in the field. Location maintenance history, repair history and infrastructure information are valuable tools which can assist with investigations and diagnosis of malfunctions. Field technician mobile access to our database also allows for real time logging of all streetlight location data and task closures.

Other data collected through the Jobs Databases can be custom formatted to meet City's reporting needs and is accessible to City staff at its convenience. At the City's request, existing historical data can be merged into the system to provide for more detailed and comprehensive reporting. A total monthly activity report by location will be provided for the City's review in conjunction with the corresponding maintenance billing period. In addition, we will provide to the Public Works representative a detailed report of all pending or outstanding work. This report will be provided on a routine monthly basis or more regularly to meet your requirements and/or preferences. DC Electric would look forward to providing City staff with a full demonstration of our database's capabilities.

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4. Prevailing Wage

DC Electric is aware of and works in full compliance with all prevailing wage requirements on public works contracts including all work done for the City of San Pablo. DC Electric maintains electronic records for certified payroll for at least 3 years and can supply those records upon request to any agency that requires them.

5. Local Subcontracting Approach / Local Employment Approach

As an IBEW union electrical contractor DC will be self-performing the majority if not all of the work requested under this contract. If work is available that falls outside of the Union job classifications and additional staffing is necessary we will contact the EDC with the relevant information to provide work opportunities to local residents.

In the event that we do need to hire subcontractors for some portion of our work we will reach out to the San Pablo Economic Development Corporation and provide details regarding the necessary work in order to allow local businesses to participate in bidding opportunities per the San Pablo Economic Opportunity Policy.